



Bin Tagging Program 2022-23 Expression of Interest Application Form

(Please type your responses. All fields must be completed.)

Applicant Details

Name: _____

Position: _____

Local Government: _____

Phone Number: _____

Email: _____

Knowledge

1. Have you read the *Bin Tagging Program Guidelines for Local Government* available from the WasteNet [website](#)?
 Yes No
2. Did you attend the Bin Tagging Program 2022-23 Information Session held on Tuesday, 23 August 2022?
 Yes No
3. Have you had experience implementing a Bin Tagging Program for Local Government?
 Yes No

If you responded yes, please specify the Local Government: _____

Implementation

Timeframe

Bin tagging is usually best undertaken during late summer/autumn to minimise the risk of precipitation.

Is your Local Government able to implement a Bin Tagging Program between **February to May in 2023**?

Yes No

If you responded no, please specify an alternative timeframe for consideration: _____

Number of Households

The Waste Authority have indicated a minimum number of households to be audited per Local Government for bin tagging. However, if your Local Government is not able to commit to this it does not preclude your Local Government from the Program.

Is your Local Government able to commit to auditing at least **2,200 households**?

Yes No

If you responded no, please specify an alternative number of households for consideration: _____

Information for Bin Tags

Bin System & Bin Lid Colours

Please select your Local Government kerbside bin system and corresponding bin lid colours.

- 3-bin FOGO:** GENERAL WASTE Red or Dark Green | RECYCLING Yellow | FOGO Lime Green
- 3-bin GO:** GENERAL WASTE Red or Dark Green | RECYCLING Yellow | GO Lime Green
- 2-bin:** GENERAL WASTE Red or Dark Green | RECYCLING Yellow
- Other, please specify: _____

Local Government Logo

Your Local Government logo will feature in the bin tag design. Please provide logos that meet the requirements indicated below. If you are unsure of what file types to submit with your application, please check with the relevant officer within your Local Government or contact [Candy Wong](#) on (08) 9213 2086.

1. **Full colour logo** – Stacked and horizontal files with transparent backgrounds.
2. **Grayscale logo** – Stacked and horizontal files with transparent backgrounds. Mono logos may be accepted if grayscale logos are not available.
3. **EPS files are preferred.** High-resolution PNG or JPG may be accepted.

Drop-off Points

A number of materials cannot be collected through Local Government kerbside bin systems. For the convenience of your residents, please provide details of local collection/disposal drop-off points for the following material types.

Household Hazardous Waste (e.g. light globes, paint, household and garden chemicals etc.)

Facility Name: _____

Address: _____

E-waste

Facility Name: _____

Address: _____

Local Government Contact

A contact phone number is included in the bin tag design. Please provide the most appropriate phone number for residents to call seeking more information on disposal options or to enquire about the Program.

Phone Number: _____

Container Deposit Scheme

Container Deposit Scheme (CDS) materials are still being disposed of in kerbside General Waste bins. Information about the CDS is included in the bin tag design with the aim of encouraging households to collect and return their CDS materials to a Refund Point. If your Local Government operates a Containers for Change Refund Point and would like to advise residents of its location, please provide details as indicated below.

Facility Name: _____

Address: _____

Local Government Contribution

WALGA will receive funding from the Waste Authority to assist Local Governments to implement the Bin Tagging Program. Each Local Government will need to provide an in-kind contribution to assist with bin tagging.

What will be your Local Government's in-kind contribution? Consider the resources required for implementing the Program including staffing, administration costs, vehicles etc.

Waste Audits

The Waste Authority has requested that, funding permitting, waste audits are conducted of areas that are part of the Bin Tagging Program.

Would your Local Government consent to be part of a detailed waste audit?

Yes No

Terms of Agreement

In the table below, please mark the check boxes in the Local Government column to indicate that you have read and agree to each of the statements. In signing this Expression of Interest your Local Government agrees to the following terms.

Local Government as a WALGA partner commits to:	WALGA as the Program Administrator commits to:
<input type="checkbox"/> Stakeholder Engagement <ul style="list-style-type: none"> Holding a briefing session/providing information on the Program to internal stakeholders, including Elected Members, Senior Management, Customer Service staff, and Media and Public Relations staff. 	Stakeholder Engagement <ul style="list-style-type: none"> Working with your Local Government to engage Elected Members and other staff, where required. Presenting to your Local Government outlining the research which supports the Bin Tagging Program and answer questions on how the Program will work, where required.
<input type="checkbox"/> Bin Tagging Materials <ul style="list-style-type: none"> Using the bin tagging resources and any associated promotional material developed by WALGA. 	Bin Tagging Materials <ul style="list-style-type: none"> Customising the bin tagging resources for your Local Government. Providing the bin tag artwork for approval by your Local Government. Printing the bin tags once final approval for the artwork has been received by WALGA.

<input type="checkbox"/> Logistics of the Bin Audits <ul style="list-style-type: none"> • Ensuring value for money by conducting the bin audits in an efficient and accurate manner. Local Government will need to: <ol style="list-style-type: none"> 1. Provide WALGA with an implementation timeline for the bin tagging. 2. Provide staffing to undertake the bin tagging. 3. Nominate audit zones, focusing on areas with higher contamination rates. 4. Ensure the kerbside collector can delay collections on nominated audit dates. 5. Provide permission to the bin auditors to [i] visually inspect kerbside bins for data collection and [ii] authorise enforcement actions i.e. not collect heavily contaminated bins after two instances of severe non-compliance. 	Logistics of the Bin Audits <ul style="list-style-type: none"> • Organising training for Local Government staff and bin auditors. • Providing bin tags and template materials for bin audits. • Providing funding to assist with staffing/employing staff to undertake bin audits. Funding allocations will be based on your Local Government kerbside bin system, and the number of households being audited. • Assisting Local Government with data analysis.
<input type="checkbox"/> Waste Audits <ul style="list-style-type: none"> • Ensuring that materials from kerbside bin collections (General Waste, Recycling, FOGO, GO) are delivered to an audit venue determined by WALGA • Providing staffing assistance for the waste audit, if available. 	Waste Audits <ul style="list-style-type: none"> • Working with your Local Government to ensure that the audit facility is as close as possible to your Local Government area. • Working with the audit facility to undertake the waste audit and provide data back to the audited Local Government. • Providing staffing, where possible, for the waste audit.

CEO Approval

This Expression of Interest will be regarded as a **Memorandum of Understanding between WALGA and your Local Government/Regional Council**. If selected, you must commit to implementing the Program and agree to the terms indicated within this document.

Name: _____

Position: _____

Local Government: _____

Date: _____

Signature: _____