



Expression of Interest - Waste Summit

Expressions of Interest are sought from non-metropolitan Local Governments interested in showcasing local, innovative approaches to waste management at a regional Waste Summit in May 2020 or May 2021. This type of event has been successfully delivered in Kalgoorlie (2018) and Broome (2019), with approximately 50-60 attendees participating at each event. The Summit itself is a 1 day event, with a half to full day tour of local facilities potentially included.

A Waste Summit provides a useful platform to build relationships and share knowledge with key stakeholders - to improve service delivery, social opportunities and environmental outcomes for the local community. By hosting a Waste Summit, the successful Local Governments have an opportunity to:

- Showcase local, innovative approaches to waste management
- Discuss local challenges and identify appropriate solutions
- Increase awareness of waste management and Local Government services.

In delivering the Waste Summit, WALGA is keen to work with Local Governments to ensure the program highlights local initiatives and best practice approaches to waste management. Where appropriate, WALGA will work with local suppliers to deliver the Waste Summit.

How to Participate

For the Waste Summit to be a success, a range of activities must be completed by the successful Local Government and WALGA. Subject to negotiation, this could include a commitment to:

	Local Government commits to:	WALGA commits to:
Program	Contribute to the design and finalisation of the program. This includes suggesting content and speakers.	Work with the successful Local Government to design and finalise the program. WALGA will manage the distribute invitations to speakers and any follow up requirements.
Venue	Provide (or sponsor) the venue for the Waste Summit – including AV requirements, if possible.	WALGA will work with the venue and organise the catering requirements.
Registration	The host Local Government will be entitled to 4 complementary registrations.	Manage the registrations process and set an appropriate fee for attendance (based on costs and sponsorship).
Promotion – within the Local Government	Promote the Waste Summit internally to: <ul style="list-style-type: none"> • Elected Members • Senior Management • Customer service staff • IT support staff • Media and public relations staff. A range of internal stakeholders need to be aware that a Waste Summit will occur.	Work with the successful Local Governments to engage Elected Members and other staff, where required.
Promotion – external	Work with the WALGA to promote the Waste Summit in the region.	Promote the Waste Summit externally to key stakeholders including: <ul style="list-style-type: none"> • Waste management operators • Significant generators of waste • Local Governments • State/Federal Government agencies • Relevant community organisations.

Submitting an Expression of Interest

Please submit your completed Expression of Interest to Rebecca Brown, Manager Waste and Recycling by email rbrown@walga.asn.au by **COB Friday, 16 August 2019**.

Expression of Interest – Regional Waste Summit

Contact Details

Name	
Position	
Local Government	
Phone number	
Email	

Regional Waste Summit Logistics

Has your Chief Executive Officer approved the submission of this Expression of Interest?

- Yes
- No

What local, innovative approaches to waste management would you like to showcase at the Waste Summit? (e.g. infrastructure, community engagement, market development, collaboration with other organisations)

What type of Sponsorship is your Local Government able to contribute to the Summit? (Please select relevant items)

- Sponsorship of a venue that is suitable for hosting the Summit including:
 - Audio visual capability (laptop, screen, microphones)
 - IT support
 - Chairs and tables
 - Tea and coffee facilities
- Leading a tour of a local waste management facility (where appropriate)
- Any other type of Sponsorship or support _____

What year would you like to host a Waste Summit?

- May 2020
- May 2021

Do you have any additional comments or requests?

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