

## **Industry Training Reference Group**

### **Terms of Reference**

#### **Objective**

This Group has been established to inform the development of Waste Management Certificate III which WALGA is aiming to deliver in 2021.

The methods of achieving this objective will be:

- Monthly meetings (1 – 2hrs) to discuss and inform the training material being developed
- Reviewing information outside of meetings when required and providing feedback.

#### **Membership**

Chair: WALGA

Members:

- 5 representatives from Local Government and/or the waste industry, selected through an Expression of Interest process, with skills and expertise in waste education/behaviour change, waste management operations or other relevant skill sets.
- LGIS member

First Group meeting will be held on Wednesday 25 November (1 – 2pm). Meetings can be attended in person or via teleconferencing or video conferencing, as required.

#### **Quorum and voting**

The Group will act in an advisory capacity, providing input to the Municipal Waste Advisory Council as the decision making body, as delegated by the WALGA State Council. The Group will operate by consensus.

#### **Executive Support**

The Association, through the Strategy, Policy and Planning Team unit, will provide executive support to capture the decisions and outcomes of the meeting/s and present items for consideration to the Group.

#### **Timeline**

The Group will commence in November 2020 and aim to finish all work by June 2021.