



FOGO Reference Group

Terms of reference and membership list

1. Terms of reference

Purpose

The Department of Water and Environmental Regulation (DWER) is committed to an inclusive approach to policy and legislation development to support the best outcomes for the community, industry, and the State, consistent with the State's waste strategy.

Scope

Action 2.3 in the *Waste Avoidance and Resource Recovery 2030 Action Plan* commits to develop a plan for the phased introduction of three bin food organics garden organics (FOGO) collection systems in Perth and Peel. The Waste Authority is leading this commitment.

Central to its role in implementing Action 2.3, the Waste Authority is committed to:

- maintaining a rollout schedule of local government FOGO services (including projected FOGO generation rates) to inform FOGO planning and projects;
- facilitating actions to match processing capacity with expected FOGO generation rates (encouraging appropriate processing capacity); and,
- facilitating market development for FOGO derived products.

The FOGO Reference Group is convened to provide advice to the Waste Authority on Action 2.3.

Membership

The membership of the group will consist of representatives from:

- DWER, Waste Avoidance and Resource Recovery (Chair), on behalf of the Waste Authority
- DWER, Regulatory Services
- Department of Planning, Lands and Heritage
- Western Australian Local Government Association (WALGA) / Municipal Waste Advisory Council (MWAC)
- Five local governments
- Regional Councils (Perth and Peel)
- Australian Organics Recycling Association (AORA)
- Waste and Recycling Industry Association WA (WRIWA)

WALGA may invite five local government representatives. Local government membership should rotate to provide an opportunity for local governments to participate.

Other key stakeholders may attend meetings from time to time in relation to specific issues, at the invitation of the Chair.

Role of Members

The FOGO Reference Group will have an important role in supporting Action 2.3 and advising the Waste Authority on key issues. Meetings will be conducted in a collaborative manner.

Members are encouraged to represent the view of their sector. Members will be expected to share information with others in their sector, unless the information is identified as being confidential.

Reaching Agreement

The collaborative nature of the group means that its outcomes and actions should be mutually agreed wherever possible. Recommendations to the Waste Authority will be formed by consensus but if this cannot be achieved, the range of views will be conveyed to the Waste Authority.

Meeting Frequency

The reference group will meet quarterly unless by prior agreement. Unless otherwise specified, meetings will be held at DWER offices.

Meeting Duration

Meetings will be scheduled to make best use of members' time and will generally be for around two hours duration. Notice will be provided to members ahead of each meeting of the agenda and timing.

Secretariat

Secretariat support will be provided by DWER. Secretariat support will include the scheduling of meetings, coordination of agendas and circulation of minutes.

Confidentiality

Matters to be kept confidential to the reference group will be identified at each meeting.

Conflict of Interest

Conflict of interest will be managed consistent with the Western Australian Government's *Conflicts of Interests Guidelines for the Western Australia Public Sector*.

When members believe they have an actual, potential or perceived conflict of interest on a subject, they must declare a conflict of interest to the Chair. The Chair will determine the appropriate response, which may include withdrawal from the discussion.

Review

A review of these Terms of reference will commence in mid-2020. The review will be conducted by DWER with input from the FOGO Reference Group. The findings and recommendations of the review will be provided to the Waste Authority for consideration.

FOGO REFERENCE GROUP MEMBERS

Entity	Representative/s
DWER Waste Avoidance and Resource Recovery	Bernard Ryan (Chair) Marcelle Broderick Scott McKenzie John McGowan Julie Barnes
DWER Regulatory Services, Industry Regulation, Waste Industries	Ruth Dowd Senior Manager, Waste Industries Jarrod Abrahams Manager Licensing Waste Industries
Australian Organics Recycling Association (WA)	David Cullen Chair
City of Melville	Paul Molony Manager, Resource Recovery and Waste
City of Rockingham	Nuno Dionisio Manager, Waste Services
City of Vincent	Andrew Murphy Executive Director Infrastructure and Environment
City of Wanneroo	Scott Cairns Manager Waste Services
Department of Planning, Lands and Heritage	Michael Daymond Planning Manager, Land Use Planning Proxy: Cath Meaghan Planning Director, Land Use Planning
Eastern Metropolitan Regional Council	Marcus Geisler Chief Executive Officer
Mindarie Regional Council	Gunther Hoppe Chief Executive Officer Deputy: Andrea Slater Director Corporate Services
Southern Metropolitan Regional Council	Mr Brendan Doherty Executive Manager Strategic Projects
Town of Bassendean	Brice Campbell Recycling and Waste Coordinator
WALGA	Rebecca Brown Manager Waste and Recycling
Waste and Recycling Industry Association WA (WRIWA)	Mr Michael Bobrowicz Executive Officer
Western Metropolitan Regional Council	Ms Libby Eustance Manager Communications and Education